



# **2025 Summer Intensive Program Handbook**

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# HOUSTON BALLET MISSION STATEMENT

To inspire a lasting love and appreciation for dance through artistic excellence, exciting performances, innovative choreography, and superb educational programs.

In furtherance of our mission, we are committed to maintaining and improving our status as:

- A **classically trained company** with a **diverse repertory** whose range includes the classics as well as contemporary works.
- A company that **attracts the world's best dancers and choreographers** and provides them with an **environment where they can thrive** and further develop this art form.
- An **international company** that is accessible to broad and growing local, national, and international audiences.
- A company with a **world-class Academy** that provides first rate instruction for dancers.
- A company that offers **high-quality dance educational programming** prioritizing historically underserved communities in Houston and the surrounding area.
- A company with **state-of-the-art** facilities for performances, rehearsals, and ongoing operations.

## Inclusion, Diversity, Equity and Access Statement

Houston Ballet is dedicated to creating meaningful change by cultivating a space that honors what is unique in all of us. Inclusion, Diversity, Equity, and Access (IDEA) are instrumental in the fulfillment of our mission and values. We recognize our responsibility to be an inclusive and open organization for students, artists, staff, trustees, and volunteers of all backgrounds.

Join us, together we are Houston Ballet.



# MEET THE ACADEMY



Stanton Welch

Artistic Director,  
Member of the Order  
of Australia



Julie Kent

Artistic Director



James Nelson

Executive Director



Jennifer Sommers

Director of the  
Academy



**Yahudi Castaneda**

Associate Director of  
Academy Artistic  
Operations



**Katie Wesche**

Associate Director of  
Academy  
Administration



**Kaitlyn Otto**

Associate Director of  
Student Life



**Carla Cortez**

Academy  
Communications  
Manager



**Dustin Shaw**

Academy Program  
Manager



**Reagan Lynch**

Academy Artistic  
Operations  
Coordinator



**Tempest McLendon**

Academy  
Administrative  
Coordinator



**Angela Galvez**

Academy Student  
Support Coordinator

# ACADEMY ARTISTIC STAFF



**Claudio Munoz**  
HBII Ballet Master



**Cheryne Busch**  
Upper School  
Principal



**Orlando Molina**  
Boys Program  
Coordinator



**Betsy McMillan**  
Lower School  
Principal



**Beth Everitt**  
Associate  
Director of  
Programs and  
Productions



**Susan Bryant**  
Principal  
Instructor



**Kelly Myernick**  
Principal  
Instructor



**Christopher  
Coomer**  
Principal Instructor

## GUEST ARTISTS BALLET INSTRUCTORS



Allison Miller



Lauren Anderson



Krissy Richmond



Naomi Crystal



Yannik Boquin

# ACADEMY CONTACT INFORMATION

Summer Program classes are held at the Margaret Alkek Williams Center for Dance.

Margaret Alkek Williams Center for Dance Address:  
601 Preston Street  
Houston, TX 77002

Administrative Offices Phone Number:  
713-523-6300

Academy General Inquiry Email Address:  
[hbacademy@houstonballet.org](mailto:hbacademy@houstonballet.org)

Houston Ballet Summer Programs Website:  
<https://www.houstonballet.org/about/academy1/summer-intensive-program/>



## Academy Administrative Staff Contact Information

Jennifer Sommers  
[jsommers@houstonballet.org](mailto:jsommers@houstonballet.org)  
713-535-3207

Dustin Shaw  
[dshaw@houstonballet.org](mailto:dshaw@houstonballet.org)  
713-874-5470

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Yahudi Castaneda  
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713-535-3205

Carla Cortez  
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713-535-3218

Angela Galvez  
[agalvez@houstonballet.org](mailto:agalvez@houstonballet.org)  
713-535-3210

# SUMMER CALENDAR

All dates and times are subject to change.

March						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
9	10	11	12	13	14	15
						Payment #2 DUE Deadline to withdraw with partial refund
16	17	18	19	20	21	22
	Late Fee Added					
April						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
13	14	15	16	17	18	19
		Payment #3 DUE	Late Fee Added			
20	21	22	23	24	25	26
			Camp Doc Health Profile is due in one week!			
27	28	29	30	1	2	3
			Camp Doc Health Profile DUE			
May						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
4	5	6	7	8	9	10
Have you purchased your optional activities yet? The deadline is next week!						
11	12	13	14	15	16	17
				Payment #4 Due	Late Fee Added	
18	19	20	21	22	23	24
Are you currently injured? Send us your 30-day clearance to dance paperwork today!						

# SUMMER CALENDAR

All dates and times are subject to change.

June						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
Have you started packing yet? The packing list is on page 26!						
8	9	10	11	12	13	14
15	16	17	18	19	20	21
	AFA Info Session		Airport Transportation Info Sent		Week 1 Schedule Emailed	Program & Dorm Check-In
22	23	24	25	26	27	28
Activity #1 Sparrow Performance	First Day of Classes		Audition Info Session		Deadline to purchase catered lunch	
July						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
29	30	1	2	3	4	5
Activity # 2 Main Event					Fourth of July Holiday (no classes)	
6	7	8	9	10	11	12
Activity # 3 Typhoon Texas					Deadline to register for audition	
13	14	15	16	17	18	19
Activity #4 Houston Astros Baseball Game	2024-2025 Audition	2024-2025 Audition			2024-2025 Audition Results Distributed AFA Performance	
20	21	22	23	24	25	26
Activity #5 Galleria Mall	Class Observation Week (schedule TBD)			Final Performance #1 & #2	Last Day of Classes Final Performance #3 & #4	Dorm Check- Out (no classes)



# Registration

Registration and payment are due by the deadline shown on the student's acceptance email to secure enrollment.

Registration will close once level/section limits are reached.

## Withdrawal Policy

If a student wishes to withdraw from the Summer Intensive Program, a completed Withdrawal Form, available [HERE](#), must be received by the Academy Office. Verbal or email withdrawal notifications will not be accepted.

Please see the refund policy at the bottom of the page.

## Payment Methods

Houston Ballet accepts checks\*, cashier's checks, cash or credit cards. Payments may be mailed, hand-delivered, completed online or by calling the Academy office. \*If a check is returned for any reason, a \$25 fee will be charged. The fee must be paid in cash within one week from the time the account holder is notified.

## Scholarships & Financial Aid

Merit scholarships are awarded at the time of placement by the Academy Artistic Staff. Scholarships are based on the student's physical and artistic abilities. You cannot apply for a scholarship.

Financial aid is awarded via an application process. The application review process may take up to a month. Decisions are sent via email. Financial aid only covers a portion of costs and is typically no more than 25% of tuition. The application is available beginning January 1st [HERE](#).

Payments made by individuals or organizations on behalf of a Summer Intensive Program student are accepted but cannot be considered tax-deductible donations.

## Refund Policy

**All fees and 1/4 of tuition (and 1/4 of housing, if applicable) are non-refundable and non-transferable.** The remaining tuition and housing fees are refundable prior to March 15, 2025. Formal withdrawal must be received by March 15, 2025, to be eligible for any refund. All fees, tuition, and housing are non-refundable and non-transferable after March 15, 2025. The Academy is not responsible or obligated in any way to process refunds or issue tuition credits after March 15, 2025.

It is recommended to purchase tuition insurance from a third party, such as CampDoc.

# Tuition, Housing, and Fees

Program Registration Fee	\$250	Required for all students
Health & Wellness Fee	\$100	Required for all students
Housing Registration Fee	\$200	Required for all students who select HB housing (UST, CFD, MST)
Tuition	\$3000	Required for all students <i>Scholarships and financial aid will be applied as appropriate.</i>
UST Housing	\$3200	Optional - includes breakfast and dinner. <i>Scholarships and financial aid will be applied as appropriate.</i>
CFD Housing	\$1060	Optional - by invitation only <i>Scholarships and financial aid will be applied as appropriate.</i>
MST Housing	\$1060	Optional - by invitation only <i>Financial aid will be applied as appropriate.</i>
Late Fee	\$25	Required on invoices that are not paid by the posted due date <i>Applied the next business day at 4:00PM CT.</i>
I-20 Processing Fee	\$200	Required for all international students <i>This fee is separate from any fees required by SEVIS.</i>
Houston Ballet Company Performance	\$10	Optional weekend activity
Main Event Entertainment Station	\$50	Optional weekend activity
Typhoon Texas Water Park	\$50	Optional weekend activity
Houston Astros Baseball Game	\$50	Optional weekend activity
Galleria Mall	\$12.50	Optional weekend activity
Catered Lunch	\$350	Optional Addition
2025-2026 Audition	\$50	Optional Addition
Semi-Private Pilates/Body Conditioning Sessions	\$150	Optional Addition

## Payment Schedule

Installment	Due Date	Tuition	Housing	Fees
#1	At the time of registration	\$750	\$800	\$250-Program Registration Fee \$100-Health & Wellness Fee \$200-Housing Registration Fee
#2	03/15/2025	\$750	\$800	
#3	04/15/2025	\$750	\$800	\$200-I-20 processing fee
#4	05/15/2025	\$750	\$800	All optional additions/activities except lunch & audition.
<b>TOTAL</b>		<b>\$3325</b>	<b>\$3400</b>	

# International Students

Non-United States citizens must obtain an I-20 and an M-1 visa to participate in the Summer Intensive Program. Canadian students only need to obtain an I-20 from the Houston Ballet Academy.

Steps to obtain the I-20 and M-1 visa:

1. Please send the following information to the Associate Director of Student Life
  - a. Copy of the biographical page of the student's passport
  - b. Home address
  - c. Home phone number
  - d. U.S. Address while in Houston
2. Receive a copy of the signed I-20 from the Associate Director of Student Life
3. Print and sign the I-20
4. Pay the I-901 SEVIS fee **[HERE](#)**
5. Pay the I-20 Processing Fee on Classe365
6. Schedule an appointment at your local U.S. consulate
7. Receiving M-1 visa from the consulate
8. Scan and email a copy of the M-1 visa to the Associate Director of Student Life

The screenshot displays the official website of the U.S. Department of Homeland Security, U.S. Immigration and Customs Enforcement (ICE). The header includes the agency logo, a search bar, and a "Report Crime" button. A navigation menu contains links for "About Us", "Immigration Enforcement", "Combating Transnational Crime", and "Newsroom". The main content area features a large banner for the "Student and Exchange Visitor Program". Below the banner are three image-based navigation buttons: "STUDENTS" (with an image of a diverse group of students), "SCHOOLS" (with an image of a university building), and "SEVIS" (with an image of hands typing on a keyboard).

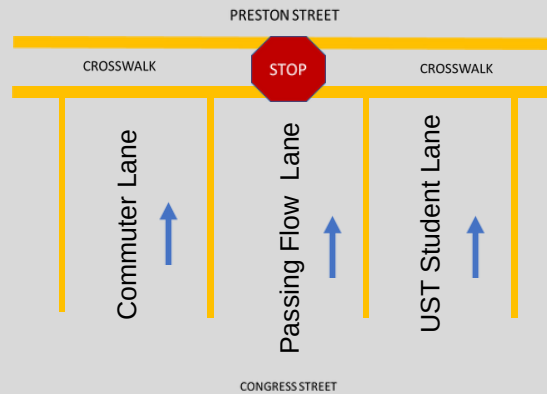
# Procedures of the Academy

## Houston Ballet Academy Rules & Policies

The Houston Ballet Academy's rules and policies can be found [HERE](#). We recommend reviewing this document in addition to the Summer Program Handbook. This document will include the Dance Center's general policies, appropriate student and employee participation, non-discrimination and non-harassment policy, anti-harassment policy, media and social media policies, health policies, and the releases included on the registration form.

## Arrival & Departure

- Parking options are listed [HERE](#).
- Families may use the driveway, entering from Congress Street.
- Commuting students use the leftmost lane.
  - UST students use the far right lane
  - The center lane must be clear for passing vehicles.



## Driveway Policies

- It is recommended to arrive no earlier than the end of the student's last class.
- Do not drop off or pick up students on the roads next to the Center for Dance.
- Families are not allowed to park in the driveway.
- Do not walk up the ramps; use the sidewalks.

Always follow instructions provided by HPD officers, security guards, and class monitors at the Center for Dance and all City of Houston driving and parking regulations.

## Leaving Center for Dance during Breaks

Students may leave during class breaks in groups of three or more. A binder is available at the front desk for students to sign in and out.

Students living in off-campus housing within walking distance of CFD will be able to leave CFD on their own, but we recommend walking in groups.

## Lunch

Students have the option to bring lunch, leave CFD in groups of at least 3 to purchase lunch off-site, or purchase the optional catered lunch (sample menu below and purchasing details available on page 16).

Students will not have access to a refrigerator to store food but will have access to a microwave and vending machines.

## Sample Catered Lunch Menu:

Monday	Tuesdays	Wednesday	Thursday	Friday
Herb-Marinated Chicken Breast with Mango Salsa Roasted Vegetables Mexican Rice Corn/Flour Tortillas Whole Fruit & House Salad	Turkey/Veggie Meatballs & Pasta with Marinara Sauce Broccoli with Garlic & Parmesan Cheese Whole Fruit & Dinner Rolls	BBQ Flank Steak/Plant-Based Meat with Vegetables Mashed Potatoes Roasted Green Beans Garlic Bread Whole Fruit & House Salad	Mongolian Pork/Fried Tofu with Teriyaki Sauce Stir Fry Vegetables Fried Rice Veggie Spring Rolls House Salad	Chicken BBQ/Vegetarian Quesadillas on Corn Tortilla Mexican Rice Roasted Squash & Zucchini Whole Fruit & House Salad



## Attendance

- Attendance is mandatory in all classes.
- Weekly schedules are posted on the call boards and on the HB Academy Google site.
- If a student is absent, notify a chaperone (if applicable) and email [hbacademy@houstonballet.org](mailto:hbacademy@houstonballet.org).
- If a student is injured and cannot participate in class, they must observe class/rehearsal and take notes.

## If you become ill during the Summer Intensive Program:

- Notify an Academy staff member immediately
  - If the student is at the Center for Dance, the parent/guardian or on-call chaperone will be notified to pick up the student for the remainder of the day.
- If a medical appointment is necessary and:
  - The student resides in HB Housing, an Academy staff member will schedule an appointment and the on-call chaperone will take the student to the doctor's office.
  - The student lives off campus, the parent/guardian will be responsible for scheduling and taking the student to the appointment.
- The student will be responsible for all costs, including co-pay, full payment in advance if required, and parking fees.

## Evaluations & Private Lessons

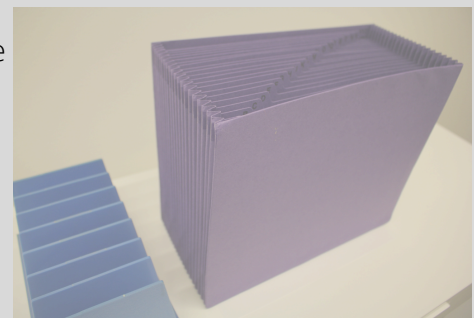
There are no formal evaluations during the summer program. Private lessons and the use of private studios are not permitted during the summer program.

## Letters & Packages for Students

Houston Ballet Academy is unable to receive any packages prior to the start of the summer program. Any packages received prior to the first day will be returned to the sender at the sender's expense.

Letters and packages should be mailed to the Academy office and addressed as follows:

Student First & Last Name + Summer Level  
Houston Ballet Academy  
601 Preston Street  
Houston, TX 77002



Houston Ballet Academy will not be responsible for tracking lost mail or delivering packages to students. Mail remaining at the end of the program may only be forwarded to students if all fees have been paid.

## Houston Ballet Academy Google Site

Students and parents/guardians will be able to program information via the Houston Ballet Academy Google site. The link to this site will be available in the student's registration confirmation email.

# Health and Wellness



## **Aki Kawasaki**

### **Head Strength and Conditioning Coach**

Originally from Ibaraki, Japan, Akihiro Kawasaki holds a B.S. in Exercise Science from the University of Alabama at Birmingham. As a student athletic trainer, he worked with several sports teams, including the national championship winning football team at Mississippi Gulf Coast Community College (MGCCC). Kawasaki previously served as a personal trainer and strength and conditioning coach for Olympians on the national team of Japan. He is currently the head strength and conditioning coach at Houston Ballet and Houston Ballet Academy. Kawasaki holds certifications in Functional Movement Systems (FMS) - Level 2, Y Balance Test (YBT) of FMA, Fundamental Capacity Screen (FCS) of FMS, Rossiter - Level 4, Yamuna Body Rolling - Face, Feet, Table Treatment, and Animal Flow and Spatial Medicine. Learn more at:

**<https://bit.ly/3taRxwE>**

## **Dawn Stuckey**

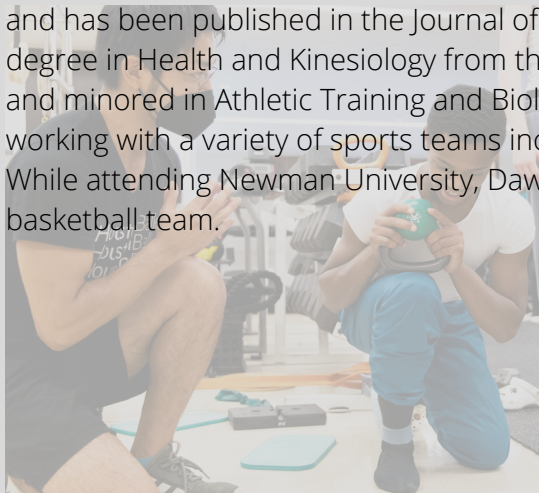
### **Certified Athletic Trainer**

Dawn Stuckey is in her 6th season as an outreach athletic trainer at Houston Methodist Hospital and is in her 2nd year as the athletic trainer for the Houston Ballet Academy. She has worked as an athletic trainer for over 20 years serving a multitude of sports and settings and is also a current member of the Houston Rodeo Sports Medicine Committee where she serves as an Assistant Captain.



Prior to Houston Methodist, Dawn Stuckey spent 13 seasons with Rice Athletics and most recently was one of the athletic trainers for swimming and women's Soccer. Previously, Dawn Stuckey also served as an assistant athletic trainer for three years at Tyler Junior College in Tyler, Texas, working primarily with football, men's soccer, and women's basketball. Additionally, Stuckey served as an intern athletic trainer with the Houston Comets (WNBA) in 2005 and the Houston Rockets (NBA) in 2006 and 2007.

Dawn Stuckey graduated with her Doctorate in Athletic Training from A.T. Still University in 2023 and has been published in the Journal of Dance Medicine and Science. She earned her Master's degree in Health and Kinesiology from the University of Texas at Tyler in Tyler, Texas, in 2005 and minored in Athletic Training and Biology from Newman University in Wichita, Kansas, while working with a variety of sports teams including men's soccer, basketball, softball, and baseball. While attending Newman University, Dawn participated in varsity sports on the women's basketball team.



## **Offerings**

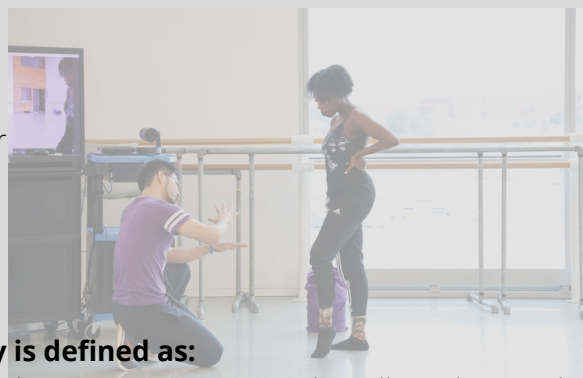
Body Conditioning  
Weight Training  
Yoga  
Mat Class  
Gyrotonics

Yamuna Body  
Rolling™  
Health & Wellness  
Pilates  
Athletic Trainer  
Appointments

## Injuries and Illnesses

The Houston Ballet Academy employs fully trained instructors and the utmost care is given to all students; however, the Academy is not responsible for any injury sustained by a student.

Any student who is not cleared to dance after 5 days of an injury will be sent home at the family's expense.



### **Cleared for dance at the Houston Ballet Academy is defined as:**

1. Full participation in ballet technique class, including barre, center, turns, and small, medium and large jumps.
2. Full participation in all pointe classes if you wear pointe shoes, including barre, center, traveling, variations, and rehearsals.
3. Full participation in contemporary, modern, jazz, and musical theater classes, including large jumps and floor work.
4. Full participation in pas de deux at an age-appropriate level, including supported turns and lifts.
5. Full participation in all rehearsals and performances.

### **If you have suffered an injury or undergone any procedure in the last six months:**

- The student must receive full clearance for dance by a doctor at least three (3) weeks prior to the start of the program.
- Doctor's note indicating full clearance for dance must be sent to our Houston Methodist Athletic Trainer, Dawn Stuckey, at [dstuckey@houstonballet.org](mailto:dstuckey@houstonballet.org) prior to the start of the program to ensure proper clearance to participate in the program.
- HBA strongly encourages the purchase of a protection plan available via CampDoc to receive a refund in case the student must leave the program due to injury or illness.

### **If you are injured during the Summer Intensive Program:**

1. Notify an Academy staff member immediately
2. The student will be evaluated by a Houston Methodist Athletic Trainer
3. The Athletic Trainer will notify the parent/guardian and appropriate HBA staff of the student's evaluation.
4. If a doctor's appointment is necessary, the Athletic Trainer will schedule an appointment.
  - a. If the student resides in HB Housing, the on-call chaperone will take the student to the doctor's office.
  - b. If the student lives off campus, the parent/guardian will be responsible for driving the student to the appointment.
  - c. The student will be responsible for all costs, including co-pay, full payment in advance if required, and parking fees.

## Athletic Training Appointments

*The appointment portal will be available starting Friday, June 20.*

1. Visit the website [tmhs2.atsusers.com](http://tmhs2.atsusers.com)
  - a. Username: FirstNameInitialLastNameInitialDOB (MMDDYY)
  - b. Password: Ballet1
  - c. Database: atstmhs
  - d. Note: You may be prompted to accept cookies before proceeding to the next page.
2. Request an appointment (blue calendar icon) from the main screen
3. Click on a potential date and click on the calendar in the right corner.
4. Look for "HOUSTON BALLET ACADEMY Evaluation/Treatment"
5. Select the time and add a note saying body part or injury
6. Send request



# Optional Activities

Optional activities are available to all students for an additional fee unless otherwise noted below. **Fees for these options are non-refundable.**

For transportation, students must meet at the University of St. Thomas dormitory and check in with a chaperone.



## Houston Ballet's Performance of *Sparrow*

\$10

Enjoy an afternoon at the ballet. Following the performance, the students will get a backstage tour and ask questions to some company dancers.

If families wish to attend, tickets must be purchased at the box office (713-227-2787). Seating will be separate from student seating.

**Deadline to register: 5/15**

## Typhoon Texas Water Park

\$50

Cool off from the Texas heat at Typhoon Texas! Stroll through the water park, relax in the Lazy T River, slide down one of the 33 water slides, and sample the amazing food.

**Deadline to register: 5/15**



## The Galleria Mall

\$12.50

Enjoy a day of fun and shopping at The Galleria. The mall features a variety of stores at different price points to suit all tastes. It also features an ice rink and food court.

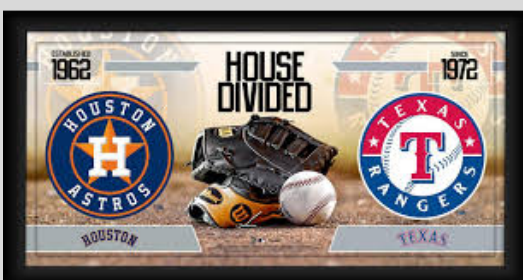
**Deadline to register: 5/15**

## Main Event Entertainment Station in The Woodlands

\$50

Enjoy the afternoon playing arcade games, laser tag and bowling. Includes pizza and a \$15 game card.

**Deadline to register: 5/15**



## Houston Astros Game

\$50

Enjoy a Texas showdown as the Houston Astros (two-time World Series Champions) take on the Texas Rangers (2023 World Series Champions)!

The price does not include food or drinks.

**Deadline to register: 5/15**



# Optional Additions

All students may opt for optional add-ons for an additional cost, unless otherwise noted below. Fees for these options are non-refundable.

## Semi-Private Pilates/Body Conditioning Sessions

\$150 for 4 sessions

Available for students in Level 6-8 only.

Up to 3 students per instructor. Assignments are on a first-come, first-serve basis. No refunds for unused sessions.

Sessions expire at the end of the program.

**Deadline to register: 5/15**



## AFA Choreographic Opportunity

Free

Available for students in Level 8 only.

Students work closely with young composers in the production of an original work.

**Deadline to indicate interest: 5/15**

**Information session will be held on 6/16.**

## Airport Transportation

\$35 each way

Available to UST and CFD residents only.

Transportation is provided by HB chaperones to and from George Bush Intercontinental Airport (IAH) or William P. Hobby Airport (HOU).

***We cannot accommodate unaccompanied minors on official airlines.***

Flights on 6/21 must arrive between 12:00PM and 4:00PM CT.

Flights on 7/26 must depart between 8:00AM and 2:00PM CT.

**Deadline to register: 5/15**



## Catered Lunch

\$350 for Monday through Friday of the first 4 weeks and Monday through Wednesday of the last week  
Vegetarian option available.

Other special dietary accommodations cannot be guaranteed.

**Deadline for registration: 06/27**

## 2025-2026 Audition

\$50

Auditions are for the Pre-Professional Program & Professional Program. They are held during the fourth week of the program. Results are disseminated at the end of the day on July 18.

**Deadline to register: 7/11**

**Info session will be held on 6/25.**



Click on links  
for more  
information  
and to  
order.

# Class Attire

## Ballet Uniform

	Level 5	Level 6	Level 7	Level 8
<b>Female-Identifying Dancers</b>	<b>Leotard:</b> Wear Moi Galate style - <u>Cornflower Blue</u>	<b>Leotard:</b> Wear Moi Galate style - <u>Black</u>	<b>Leotard:</b> Wear Moi Galate style - <u>Dark Grey</u>	<b>Leotard:</b> Wear Moi Galate style - <u>Light Grey</u>
	<b>Tights:</b> pink or skin tone-inclusive <b>Shoes:</b> pink or skin tone-inclusive			
<b>Male-Identifying Dancers</b>	<b>Shirt:</b> Wear Moi Conrad style - <u>White</u> <b>Tights:</b> slate/grey <b>Shoes:</b> ballet slippers & tall socks - white			<b>Shirt:</b> Wear Moi Conrad style - <u>Black</u> <b>Tights:</b> black <b>Shoes:</b> Ballet slippers & tall socks - black
	<b>Belt:</b> Discount Dance Supply style 62S - black (suggested)			

## Pas de Deux Uniform

Ballet uniforms must be worn in Pas de Deux classes.

Female-identifying students may wear black bike shorts over their uniform.

## Modern/Contemporary Uniform

<b>Female-Identifying Dancers</b>	<b>Leotard:</b> Ballet uniform <b>Tights:</b> Pink, black, or skin tone-inclusive <b>Shoes:</b> Barefoot
<b>Male-Identifying Dancers</b>	<b>Shirt:</b> Ballet uniform <b>Tights:</b> Ballet uniform <b>Shoes:</b> Barefoot

## Jazz Uniform

<b>Female-Identifying Dancers</b>	<b>Leotard:</b> Ballet uniform <b>Pants:</b> Black jazz pants or shorts <b>Shoes:</b> Black jazz shoes
<b>Male-Identifying Dancers</b>	<b>Shirt:</b> Ballet uniform <b>Pants:</b> Black jazz pants or shorts <b>Shoes:</b> Black jazz shoes

## Performance Requirements

<b>Female-Identifying Dancers</b>	<p><b>Makeup &amp; Hair:</b> performance makeup (foundation, blush, eyeliner, mascara) &amp; high performance hair (bobby pins, hairnet, gel, clips, hairspray, bobby pins, etc.)</p> <p><b>Tights:</b> Body Wrappers style A45 TPK convertible with seam - pink OR including skin tone</p> <p style="text-align: center;"><b>Camisole:</b> flesh-colored</p> <p><b>Shoes:</b> If pointe shoes are pink, 1 bottle of Kiwi Sport Whitener Shoe Polish - White &amp; 1 bottle of CoverGirl Clean Make-Up - #105 Ivory If skin tone-inclusive pointe shoes, refer to the skin tone-inclusive recommendations below.</p>
<b>Male-Identifying Dancers</b>	<p><b>Makeup &amp; Hair:</b> performance makeup (Foundation, Blush, Eyeliner) and performance hair (Hairspray, Gel)</p> <p><b>Tights:</b> M. Stevens Convertible - Black</p> <p><b>Levels 7 &amp; 8 males</b> need to sew on skin toned elastic suspenders to their black tights</p> <p style="text-align: center;"><b>Belt:</b> Dance Jox - Beige</p> <p style="text-align: center;"><b>Shoes:</b> ballet slippers - Black &amp; White</p>

### Skin Tone-Inclusive Shoes & Tights Matching Guide

	Blendz Tights	Shoe Options
Confident Cocoa		Blendz Confident Cocoa Spray Fashion Brown
Brazen Brown		Blendz Brazen Brown Capezio Mocha Spray Tan
Maven Mahogany		Blendz Maven Mahogany Spray Bark
Tenacious Tan		Blendz Tenacious Tan Capezio Light Suntan Capezio Nude Spray Chamois

	Capezio Tights	Shoe Options
Maple		Blendz Brazen Brown Blendz Maven Mahogany Capezio Mocha Spray Tan or Bark
Lt Tan		Blendz Tenacious Tan Capezio Light Suntan Capezio Nude Spray Chamois
Nude		Blendz Tenacious Tan Capezio Light Suntan Capezio Nude Spray Chamois

### Other Required Items

- Female-identifying students should bring a Character skirt & Character shoes
- Mint foot spray or deodorizing wipes
- Available at Body Shop [HERE](#) or Amazon [HERE](#) (suggested)

### Saturday Free Dress

- Female-Identifying students: leotard choice will be open.
- Male-Identifying students: t-shirt, leotard, or tank top choice is open; tights must be worn knee-length or longer.

### Attire Procedures

- Leg warmers and ballet skirts are not permitted in class.
- Students may wear one pair of earrings. No other type of jewelry is permitted.
- Tights must be worn as designed - no rolling at seams or hems.

## **Uniform Purchase**

Houston Ballet does not have a dance supply store on site. Students should arrive at the start of the program with all necessary attire, shoes, and accessories.

Uniform leotards and shirts can be purchased through [Classe365 E-Commerce](#) or in person at [Dance Trends](#) or [Apollo Dancewear](#) in Houston, Texas. Leotards and shirts purchased through [Classe365 E-Commerce](#) before May 15th will be shipped to the student, except for students with international addresses. Leotards and shirts purchased on or after May 15 will be held at the Center for Dance for pick up at check-in on Saturday, June 21, 2025.

If you have questions or concerns regarding e-commerce orders, please contact Leslie Goodrum at [lgoodrum@houstonballet.org](mailto:lgoodrum@houstonballet.org).

For additional supplies, including tights and shoes, items can be purchased through online stores or at one of the Houston area dance store options listed below. We recommend calling any store before arriving to ensure they have the necessary items in stock.

Dance Trends  
14520 Memorial Drive  
Houston, TX 77079  
(281) 558-1400

Apollo Dancewear  
3120 SW Fwy Office 575-1  
Houston, TX 77098  
(832) 205-1524

Jazz Rags Dancewear  
25701 Interstate 45 N #10a  
Spring, TX 77380  
(281) 364-1600

## **CFD Shoe Supply**

Houston Ballet is privileged to have a supply of shoes on-site for the professional company. If a student is wearing the same brand and size as the surplus shoes in the shoe room, they may purchase shoes during the allotted hours, which will be available at the start of the program.

Custom shoe orders are not accepted for students. Requests to reserve shoes or inquire about current supply of shoes prior to the start of the summer program will not be accommodated.



# Performances & Observations

## Performance Information

- Families will receive an email notification at the end of the third week of the program with performance details. Casting will be posted on LMS at that time.
- Families should not purchase tickets until the cast is announced. Because available seating is limited, we recommend that only immediate family members attend.
- Photography and video recording are not permitted during summer performances. Due to choreographic rights, we are unable to sell recordings of summer performances.
- Students are encouraged to watch the technical/dress rehearsal, as they will not be able to attend a performance without a ticket.

## Tickets

- On sale: Monday, July 14th at 10:00AM CT
- Price: \$15 per ticket
- How to Purchase: Call the Box Office at 713-227-2787 during business hours (Monday-Friday 9:00 a.m.-5:00PM CT)
- Tickets are general admission with no reserved seating.
- No refunds accepted. Exchanges are limited to casting changes.
- Tickets will be available for pickup on Thursday, July 24th and Friday, July 25th from 10:00AM CT until the start of each performance in the lobby of the Margaret Alkek Williams Dance Center.

## Performance Location, Dates, & Times

- Location: Margaret Alkek Williams Dance Center, 601 Preston Street, Houston, TX 77002
- Dates & Times: *Times are listed in Central Time. Dates and times are subject to change.*
  - Thursday, July 24th 4:00PM & 7:00PM
  - Friday, July 25th 1:30PM & 4:00PM
- Viewing Options: In-Person & Livestream (links will be available on the Google site)

## Classroom Observation

- Classroom observations will take place during the last week of the summer program.
- Families will have the opportunity to observe their students' ballet technique class on a specific date.
- The observation schedule and details will be emailed at the end of the third week of the program.

# University of St. Thomas Dormitory (UST)

## Dorm Address:

University of St. Thomas  
Guinan Hall  
1303 Sul Ross Street  
Houston, TX 77006

## Qualifications:

- Students ages 12-17
  - Minimum age = 12 as of 6/21/2025
  - Maximum age = 17 as of 7/26/2025
- Priority will be given to students who live outside of the Houston area.
- Partial stay in the dormitory is not allowed.



## Costs:

\$3200 + \$200 housing registration fee

The cost includes:

- Breakfast and dinner daily, beginning with dinner on 6/21 and concluding with breakfast on 7/26.
  - Provided at the UST cafeteria: UST & HB cannot guarantee special dietary accommodations.
- Dorm Room: Can be a double or triple room.
  - 2-3 beds, 2-3 dressers, 2-3 desks, MicroFridge in room with freezer and microwave, and cable TV connection.
- Dorm Hall Facilities: Please note that other programs also use these facilities
  - Computer room, recreation room, movie room and free laundry facilities.
- Wi-Fi is available in the lobby and rooms.

## Check-In and Check-Out Dates:

- Check-In: 12:00PM-4:00PM on Saturday, June 21st
  - If you are unable to check in by 4:00PM, please email the Lead Chaperones.
- Mandatory Orientation: 8:00PM on Saturday, June 21st
  - Parents/guardians are welcome to attend.
- Check-Out: 10:00AM-11:00PM on Friday, July 25th or 7:30AM-12:00PM on Saturday, July 26th
  - **We are not able to accommodate students in the UST dormitory after 12:00PM on Saturday, July 26th.**
- HB chaperones are no longer responsible for students who check out of the UST dormitory.

## **Roommate Assignments/Requests:**

- Roommates can be requested through Classe365. A form will be sent to all UST residents in March. Accommodations are only made if both parties request each other.
- Roommates are assigned by level and age as closely as possible.
- Requests to change roommates will only be accepted if all students involved agree to the change. The change can only be accepted if discussed with an HB chaperone.
- Students will never be placed in a single room. If a student's roommate leaves, that student will either be assigned another roommate or move into a room with two roommates.
- Houston Ballet reserves the right to place students in a double or triple room at any time.

## **Transportation & Leaving the Dormitory:**

- Students housed at UST will be transported to and from the Center for Dance for daily classes and weekend activities by vans provided by chaperones or by buses provided by a third-party company.
- HB chaperones will schedule and transport students in vans to purchase food and other necessities during the program. This includes places such as Target and Kroger.
- Students may walk around campus in groups of 3 or more and may only go to approved areas during specified times.
- Students may be checked out by approved visitors. Parents/Guardians may complete the approved visitor form and email it to HB chaperones.
- Students must sign out and in with an HB chaperone before leaving the dormitory.

## **Dorm Expectations:**

- Dorm rules will be addressed at the mandatory orientation on Saturday, June 21st.
- Students are responsible for maintaining a clean residence, including shared spaces.
  - Students may be charged up to 90 days after the program end date for any damages incurred and reported by UST staff.
  - Payment must be made within two (2) weeks of issuance.
- Student must be present when unpacking or packing belongings in the dorm room.
- At check-out, students will receive an orange ticket from an HB chaperone after the room has been inspected for cleanliness prior to check-out. Cleaning includes but is not limited to:
  - Remove and place all trash from the room in the first floor containers.
  - Clean the MicroFridge
  - Sweep the floor
  - Wipe and clean dressers, desks, sink, countertop, tub, and toilet.
  - Remove decorations, tape, etc. from walls and doors.
  - Remove all personal items from the dorm room and laundry room.
  - Place unwanted items in donation boxes or in the trash.

# Center for Dance Dormitory (CFD)

## Dorm Address:

Houston Ballet Dance Center  
6th Floor  
Preston 601 Houston, TX 77002

## Qualifications:

- By artistic staff invitation only
- Students ages 14-17
  - Minimum age = 14 as of 6/21/2025
- Partial stay in the dormitory is not allowed.

## Costs:

- \$1060 + \$200 housing registration fee

The cost includes:

- 2-3 community meals per week
- Shared dormitory - double occupancy rooms
  - 2 beds, 2 dressing tables, 2 desks
- Dorm Hall Facilities
  - Full kitchen with assigned refrigerator & pantry areas, living/dining area with TV, free laundry facilities.
- Wi-Fi is available in all dormitory areas.

## Check-in and check-out dates:

- Check-In = 12:00PM-4:00PM on Saturday, June 21st
  - If you can't check in before 4:00PM, please email the Resident Dorm Supervisor.
- Mandatory Orientation = 8:00PM on Saturday, June 21st
  - Parents/Guardians are welcome to attend.
- Check-Out = 10:00AM-11:00PM on Friday, July 25th or 7:30AM 12:00PM on Saturday, July 26th
- HB chaperones are no longer responsible for students who check out of the CFD dorm.

## Roommate Assignments/Requests:

- Roommates can be requested through Classe365. A form will be sent to all CFD residents in March. Accommodations are only made if both parties request each other.
- Roommates are assigned by level and age as closely as possible.
- Requests to change roommates will only be accepted if all students involved agree to the change. The change can only be accepted if discussed with the Resident Dorm Supervisor.





## **Transportation & Leaving the Dormitory:**

- Students housed at CFD will be transported for weekend activities in vans by their chaperones or in buses by a third-party company.
- The Resident Dorm Supervisor will schedule and transport students in vans to purchase food and other necessities during the program. This includes places such as Target and Kroger.
- Students may leave the CFD in groups of 3 or more and may only go to approved areas during specified times.
- Students must sign out and in with the resident dorm supervisor or a part-time chaperone before leaving the dorm.

## **Dorm Expectations:**

- Dorm rules will be addressed at mandatory orientation on Saturday, June 21st.
- Students are responsible for keeping a clean residence, including shared spaces.
  - Students may be charged up to 90 days after the program end date for any damages incurred and reported by the CFD staff.
  - Payment must be made within two (2) weeks of issuance.
- Student must be present when unpacking or packing belongings in the dorm room.
- At check-out, students will receive confirmation from the Resident Dorm Supervisor or part-time chaperone after the room has been inspected for cleanliness before check-out. Cleaning includes but is not limited to:
  - Remove and place all trash in the room.
  - Clean out refrigerator and pantry areas.
  - Sweep the floor
  - Wipe and clean dressers, desks, sink, countertop, tub and toilet.
  - Remove decorations, tape, etc. from walls and doors.
  - Remove all personal items from the dorm room and laundry room.
  - Place unwanted items in donation boxes or in the trash.

# Housing Information

## Suggested Packing List:

- Bedding & Pillows
  - Twin XL sheets are required for UST residents
  - Twin sheets are required for CFD residents
- Towels
  - Bath towel, hand towel, washcloth, and beach towel.
- Toiletries
  - Shampoo, soap, deodorant, sunscreen, toothbrush, and toothpaste.
- Bathroom Necessities
  - Toilet paper, hand soap, and trash bags.
- Dance Attire & Shoes
- Non-Dance Clothing & Shoes
  - Including but not limited to: dress clothes for Houston Ballet performance, warm-up gear, lightweight jacket, swimsuit, t-shirts, shorts, sneakers, flip flops, slippers, hat, and sunglasses.
  - Please note that crop tops and short shorts are not permitted at the UST dormitory.
- Hangers
- Umbrella/Rainwear
- Reusable Water Bottle
- Alarm Clock
- Extension Cords
- Laundry Bag & Detergent
- Phone Chargers
- Electronics
  - Including but not limited to: cameras, cell phones, computers and tablets.

## Head Lice Prevention:

We encourage that all students get checked for head lice prior to check-in at the dorm to avoid potential problems. A licensed medical professional or lice treatment center can perform this test.

Any student found to have head lice after arrival will be quarantined and receive professional treatment at the expense of the parent/guardian. The student will not be allowed to return to class until fully treated.

## Packages:

Houston Ballet Academy recommends students pre-order supplies and have them available for pick up at the following Target location:

Target  
2075 Westheimer Road  
Houston, TX 77098  
Phone Number: 346-398-5902

Families should refer to the information on page 13 regarding sending letters and packages during the program.

# Hurricane Evacuation Plan

Hurricane season begins June 1st and ends November 30th. The Houston Ballet Hurricane Evacuation Plan (HEP) is implemented if a hurricane evacuation has been issued for Harris County.

Qualifications:

- Students residing in HB housing (UST, MST, CFD)
- Students residing off-campus without a family member
- **Students, who meet one of the two requirements above, must opt for the HEP at the time of registration.**

Shelter:

- A safe shelter as identified by the American Red Cross
- Food, water, and first aid supplies will be provided.
- Transportation and chaperone-supervision will be provided.

Steps Taken at the Time of Issuance:

1. Message sent to all families and students that an evacuation has been issued and the HEP has taken effect.
  - a. Those who have not opted into the HEP should prepare their plans and check-out with their chaperone or an Academy staff member.
  - b. Staff will have an emergency telephone with information included in the message.
2. Students will return to their residences and pack necessary belongings.
  - a. One (1) duffel bag or regular-sized piece of luggage, blanket, pillow, important documents, and prescription medication.
3. Students will gather at the UST dormitory to be transported to the shelter.
  - a. Transportation to any other location will not be provided for students.
4. Updates will be sent regularly to families and students.
5. Once it is declared safe to return, students will be transported back to the UST dormitory.
6. Notifications will be sent to families and students.

Please note that students who do not opt into the HEP will be responsible for coordinating their alternative hurricane evacuation plans.